

# Neighbors Vecinos

## Outstanding Volunteer Award

Recognizing Los Alamos National Laboratory employees for exceptional contributions made to northern New Mexico schools, nonprofits, and communities.



The World's Greatest Science Protecting America



### Vecinos Volunteer Program

Vecinos is a volunteer service program at Los Alamos National Laboratory (LANL) neighboring northern New Mexico schools, nonprofits, and communities in Los Alamos, Mora, Rio Arriba, San Miguel, Sandoval, Santa Fe, and Taos counties. Vecinos matches LANL employees with volunteer opportunities in over 50 participating organizations. To browse current opportunities with participating nonprofit organizations, visit [www.lanl.gov/orgs/cr/cr\\_volunteerop.shtml](http://www.lanl.gov/orgs/cr/cr_volunteerop.shtml).

### Vecinos Outstanding Volunteer Award

Sponsored by LANL and the LANL Foundation, the Vecinos Outstanding Volunteer Award recognizes LANL employees, retirees, and contractors for exceptional contributions made to organizations impacting education, learning, and community development in northern New Mexico. Each month, a \$1,000 grant will be awarded to an organization in honor of a selected employee's volunteer service.

### Eligible Employees

All LANL full-time, part-time, limited-term, student, contractor, and retired employees are eligible for nomination.

### Eligible Organizations

Nonprofit New Mexico educational institutions, IRS-qualified 501 (c)(3) organizations, government agencies and Pueblo communities serving Los Alamos, Mora, Rio Arriba, San Miguel, Santa Fe, and Taos counties are eligible for grant awards.

### Ineligible Organizations

1. 501 (c)(3) charitable organizations not registered under the Registry of Charitable Organizations with the New Mexico Attorney General Consumer Protection Division as required by the New Mexico Charitable Solicitations Act ([www.ago.state.nm.us/divs/spcons/charities/spcons\\_charities\\_faqs.htm](http://www.ago.state.nm.us/divs/spcons/charities/spcons_charities_faqs.htm))
2. Fraternal, veteran, labor, or athletic organizations serving a limited constituency
3. Political or lobbying organizations, or those supporting the candidacy of particular individuals
4. Organizations whose activities are mainly international
5. National health and disease organizations
6. Capital fund drives of colleges
7. Private foundations
8. Animal welfare organizations

### Nominations

Eligible nonprofit organizations, supervisors, peers, and family members can submit a nomination on behalf of a LANL employee.





# community support

## How to Nominate

All organizations and individuals interested in nominating a Los Alamos National Laboratory employee for the Vecinos Outstanding Volunteer Award must submit the attached nomination form and following support materials by the first of every month:

1. A letter from executive director/principal/governor of organization supporting employee's nomination
2. A copy of the organization's certificate of tax exemption from the IRS as a 501 (c)(3) charitable organization, school, or Pueblo community
3. Documentation of registration and compliance with the Registry of Charitable Organizations at the New Mexico Attorney General Consumer Protection Division as required by the New Mexico Charitable Solicitations Act

Please send completed nomination form and support materials to:

Los Alamos National Laboratory  
Vecinos Outstanding Volunteer Award Program  
Community Relations Office  
P.O. Box 1663, MS A117  
Los Alamos, NM 87545

## Review Team

All eligible nominees will be reviewed by a three-member committee representing the LANL Foundation, LANL Community Relations Office, and LANL Public Affairs Office on a monthly basis. Recommended award recipients will be approved by the Foundation Board of Directors.

## Review Criteria

- Nominees will be reviewed based on achievement and sustained contribution to organizations:
1. Nomination must reflect actual accomplishments by nominee through service
  2. Contribution must address education, learning, or community development
  3. Service must be hands-on and ongoing
  4. Volunteer activities should reflect innovative or unique contributions to solving problems and issues

For more information, contact the LANL Community Relations Office at (505) 665-5000.



## Nomination Form

### Nominee

Name	Z Number (if applicable)
Group (if applicable)	Mail Stop (if applicable)
Position	Organization
Telephone	Email
Home Address	City / State / ZIP Code

### Nominator

Name	Z Number (if applicable)
Group (if applicable)	Mail Stop (if applicable)
Position	Organization
Telephone	Email
Address	City / State / ZIP Code

### Nomination Statement

Using space provided and up to one additional page, please provide a narrative statement that describes the nominee's unique accomplishments and hands-on contributions made to a northern New Mexico nonprofit organization, school, or Pueblo community. Please provide the name and mission of the organization, and document how long and often the nominee serves as a volunteer. **All support materials must be included with nomination for consideration.**



Signature

Date

kindness